

# AUDIT AND GOVERNANCE COMMITTEE



Report subject	<b>Procurement and Contract Management Strategy Delivery Plan (6-monthly progress report)</b>
Meeting date	19 March 2026
Status	Public Report
Executive summary	<p>Section 5.4. of BCP's Procurement &amp; Contract Management Strategy 2024 – 2028 describes a Delivery Plan approved by the Procurement and Contracts Board with progress reported to Audit and Governance at 6-month intervals.</p> <p>This report provides Audit &amp; Governance Committee with an update on progress made in delivering the 57 commitments described within BCP's Procurement and Contract Management Strategy 2024 - 2028.</p> <p>Additionally, this report provides Audit &amp; Governance Committee with performance monitoring indicators for the nine measures described within Section 5.5 of BCP's Procurement &amp; Contract Management Strategy 2024 – 2028.</p>
Recommendations	<p><b>It is RECOMMENDED that:</b></p> <p><b>(a) Audit &amp; Governance Committee notes the update provided with respect to delivery of BCP's Procurement and Contract Management Strategy 2024 – 2028.</b></p> <p><b>(b) Audit &amp; Governance Committee notes performance against the nine measures described within Section 5.5 of BCP's Procurement &amp; Contract Management Strategy 2024 – 2028.</b></p>
Reason for recommendations	<p>To provide Audit &amp; Governance Committee with an update on progress made in delivering the 57 commitments described within BCP's Procurement and Contract Management Strategy 2024 - 2028.</p> <p>To provide Audit &amp; Governance Committee with performance monitoring indicators for the nine measures described within Section 5.5 of BCP's Procurement &amp; Contract Management Strategy 2024 – 2028.</p> <p>To advise Audit &amp; Governance Committee of emerging national issues and developments that may become relevant to the Council.</p>



Portfolio Holder(s):	Cllr Jeff Hanna, Portfolio Holder for Transformation, Resources and Governance
Corporate Director	Aidan Dunn, Chief Executive Officer
Report Authors	Stuart Bickel, Head of Procurement and Contract Management
Wards	Council-wide
Classification	For Information

## Background

1. Procurement & Contract Management Board was established in March 2024, with oversight of all Procurement & Contract Management activity across BCP Council.
2. BCP's Procurement & Contract Management Strategy 2024 – 2028 was approved by Cabinet in September 2024.
3. The Procurement Act 2023 was implemented on 24 February 2025.
4. The Procurement & Contract Management Board provides an annual update to Corporate Management Board (most recently July 2025).
5. Section 5.4. of BCP's Procurement & Contract Management Strategy 2024 – 2028 describes a Delivery Plan approved by the Procurement and Contracts Board with progress reported to Audit and Governance at 6-month intervals.
6. Section 5.5 of the BCP's Procurement & Contract Management Strategy 2024 – 2028 describes nine measures by which delivery will be measured and monitored.
7. BCP's Head of Procurement and Contract Management is responsible for providing 6-monthly updates to those charged with governance (Audit & Governance Committee) on progress made in delivering the 57 commitments described within BCP's Procurement and Contract Management Strategy 2024 – 2028 – and the nine performance measures described within Section 5.5 of the Strategy.
8. BCP's Procurement and Contract Management Board is updated on progress made in delivering the 57 commitments described within BCP's Procurement and Contract Management Strategy 2024 – 2028 on a 3-monthly basis.

## Delivery Plan Progress Report as of March 2026

9. The Delivery Plan categorises the 57 commitments into high, medium and low priority, of which:
  - a. 32 are marked as completed,
  - b. 19 in progress and
  - c. 6 not started.

10. Of the high priority commitments:
  - a. 19 are marked as completed,
  - b. 6 in progress and
  - c. 0 not started.
11. Of the medium priority commitments:
  - a. 13 are marked as completed,
  - b. 12 in progress and
  - c. 1 not started
12. Of the low priority commitments:
  - a. 0 are marked as completed,
  - b. 1 in progress and
  - c. 5 not started.
13. The focus over the past six months has been to develop and implement various commitments in relation to contract management and social value.
14. The focus over the coming six months will be to embed and operationalise the new requirements relating to contract management and social value.

### Performance measures

15. Section 5.5 of the BCP's Procurement & Contract Management Strategy 2024 – 2028 presents nine performance measures. Several measures are geared towards efficiencies, others (i.e. measures 3 and 5) are geared towards:
  - a. Using procurement to award contracts to local suppliers. This is an enabler to help BCP Council boost local economic growth.
  - b. Using procurement to leverage social value. This is an enabler to help BCP Council improve community wellbeing, support local priorities, and deliver wider public benefit - such as increasing local skills, local job creation and local employment.
16. The following table presents the nine performance measures together with baseline measures (where available), current year to date (YTD) performance and trend:

Ref	Measures	2024/25 Baseline	2025/26 YTD	Trend
1	<p>Increase the number of staff engaging with the Procurement Service as soon as a need to procure is identified.</p> <ul style="list-style-type: none"> <li>• <b>Proxy:</b> The number of procurements above £30k where BCP's procurement options were not compromised by time constraints (a) expressed as a percentage of the</li> </ul>	Not measured	93%	Not available

	total number of procurements above £30k (b)			
2	Increase in the number of <b>pre-procurement market engagement</b> activities undertaken.	Not measured	1 instance	Not available
3	Increase in: <ul style="list-style-type: none"> <li>• <b>local</b><sup>1</sup> spend, and</li> <li>• number of contracts awarded to <b>local</b> suppliers.</li> </ul>	47% 48%	59% 49%	Increased Increased
4	Increase in the number of contracts awarded to small and medium-sized enterprises ( <b>SMEs</b> ).  (SME contracts – value)	48%  (30%)	46%  (32%)	Reduced  Increased
5	Increase the number of contracts that seek to leverage <b>social value</b> benefits.	Not measured	17 instances	Not available
6	Reduce the number of multiple contracts for the same or similar council requirements. <ul style="list-style-type: none"> <li>• <b>Proxy:</b> The number of <b>live corporate contracts</b> (a) expressed as a percentage of the total number of opportunities identified to use procurement to leverage savings / efficiencies through corporate contracts (b)</li> </ul>	48%	52%	Increased
7	Increase the percentage of spend that is categorised as <b>on-contract</b> spend (as opposed to off-contract spend).	Not measured	In development – dependency on Dynamics development	Not available
8	Increase the level of <b>savings</b> attributable through effective procurement.	Not measured	Under review – savings are claimed by service Business	Not available

<sup>1</sup> 'Local' is defined and measured differently by different parties. BCP's Financial Regulations define local as '... operating within the BH, DT and SO postcode regions' whereas Tussell / Local Gov analysis relies on procurement spend (invoice) data published on BCP's transparency website segmented by supplier region, using Companies House data. For BCP, this means suppliers registered in the Southwest.

			Cases	
9	<p>Reduction in the number and value of contracts extended without being reviewed and offered to the market.</p> <ul style="list-style-type: none"> <li><b>Proxy:</b> The number of contracts extended that are justified by satisfactory supplier performance reviews (a) expressed as a percentage of the total number of contracts extended (b)</li> </ul>	Not measured	100% (63 instances)	Not available

### UK public-sector procurement update

17. New goods, services, and works thresholds apply to procurements starting on or after 1 January 2026. These financial values are subject to change every 24 months and automatically reflected in BCP's Financial Regulations.

18. UK 17 Payments Compliance reporting:

- a. The core benefit of these mandatory transparency notices is to greater transparency that drives faster, more reliable payments to suppliers.
- b. Commenced on 1 October 2025.
- c. 1st notice due 30 days after 31 March 2026.
- d. 2nd notice due 30 days after 30 September 2026.

19. UK 9 Contract Performance reporting:

- a. The core benefit of these mandatory transparency notices is to enhance transparency and accountability over supplier performance, improving decision-making, risk management, and the integrity of future procurements.
- b. Commenced on 1 October 2025 for breaches.
- c. KPI reporting commenced 24 February 2026 (for contracts above £5M).

20. UK 8 Contract Payment Notice (for contract payments over £30,000)

- a. The core benefit of these mandatory transparency notices is to increase transparency of high-value payment flows, enabling better oversight, improved data consistency, and stronger accountability for timely and proper use of public funds.
- b. Currently in UK Gov testing and will be launched on 1 April 2026.
- c. 1st notice due at the end of July 2026.

21. Procurement Compliance Service (PCS)

- a. PCS forms a core part of the UK Government's Procurement Review Unit (PRU).
- b. The PCS' primary benefit is that it provides a robust, central oversight mechanism that identifies and addresses systemic non-compliance,

helping to raise procurement standards and protect the integrity of public spending under the Procurement Act 2023.

- c. The ability to raise a concern is now available to anyone via a [webform](#) hosted at <https://www.gov.uk/guidance/procurement-review-unit>

### **Options Appraisal**

22. An options appraisal is not applicable for this report.

### **Summary of financial implications**

23. There are no direct financial implications from this report. Note however that Procurement and Contract Management performance, including spend reduction, would be improved if the Council invested in growing capacity within the team.

### **Summary of legal implications**

24. There are no direct legal implications from this report. Note however that Procurement and Contract Management performance, including risk reduction through better compliance, would be improved if the Council invested in growing capacity within the team.

### **Summary of human resources implications**

25. There are no direct human resources implications from this report.

### **Summary of sustainability impact**

26. There are no sustainability impact implications from this report.

### **Summary of public health implications**

27. There are no public health implications from this report.

### **Summary of equality implications**

28. There are no direct equality implications from this report.

### **Summary of risk assessment**

29. There are no risk implications from this information report.

### **Background papers**

[Procurement and contract management strategy | BCP](#)

### **Appendices**

There are no appendices to this report.